



# PROTÉGÉ AGREEMENT

I, \_\_\_\_\_, wish to participate as a protégé in the Elmhurst College Center for Professional Excellence Mentoring Program. I agree to do the following:

1. Complete a Protégé Profile form and return it to the Mentoring Program Coordinator at the Center for Professional Excellence.
2. Attend a Protégé Orientation Workshop provided to and required of all students participating in the Mentoring Program.
3. Review and use as a reference guide, the Protégé Handbook available on CPEessentials.com. (If you prefer a hardcopy, contact the Mentoring Program Coordinator at 630-617-3188 or mentprot@elmhurst.edu and one will be provided for you.)
4. Complete the Protégé Preparation sheet provided in the Protégé Handbook prior to introductory meeting my mentor.
5. Meet with my mentor at least once a month, in person when possible, during the academic year beginning in September and ending in May.
6. Come prepared to my monthly mentoring meetings ready to discuss my personal, professional and academic needs and goals; and personal action plan.
7. Remain open to my mentor's feedback and act upon opportunities that my mentor provides me to enhance my personal and professional development.
8. Notify my mentor in a timely manner if I cannot meet with him/her for any reason and rescheduled any cancelled meetings.
9. Complete and forward a copy of the Protégé Activity Report each month, regarding my mentoring relationship, to the Center for Professional Excellence.
10. Communicate in a timely manner with the Mentoring Program Coordinator (630-617-3188) if I feel uncomfortable or experience problems during my participation in the Mentoring Program.

Protégé Signature: \_\_\_\_\_

Date: \_\_\_\_\_



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